

YUCAIPA-CALIMESA EDUCATORS ASSOCIATION (YCEA)
&
YUCAIPA-CALIMESA JOINT UNIFIED SCHOOL DISTRICT (The District)

Green Valley High School Collaboration MOU
April 25, 2024

This Memorandum of Understanding (“MOU”) is entered into by and between the Yucaipa-Calimesa Joint Unified School District (“District”) and the Yucaipa-Calimesa Educators Association/CTA/NEA (“Association”). Both parties agree that the following will be in effect for the 2024-2025 school year and is non-precedent setting.

Article 6: Hours

6.1 Unit members who work less than an eight (8) hours day as set per contract shall be on campus and responsible for instruction and other assigned duties for fifteen (15) minutes prior to the beginning of the daily morning collaboration time. Unit members shall be on campus and responsible for instructional and other assigned duties during these periods. The fifteen (15) minutes before school for Green Valley High teachers shall be set aside for conferences and preparation, with teachers reporting to collaboration in sufficient time to participate. All other provisions of Article 6.1 will remain in effect.

Members working in Success Classes operating on the Green Valley High School campus will start and end fifteen (15) minutes after the other GVHS members.

6.1.2 The length of the instructional day for unit members shall be tentatively modified as follows with all other provisions of Article 6.1.2 remaining in effect:

| | |
|------------|---------------------------|
| All Grades | 282 minutes (full day) |
| | 210 minutes (minimum day) |

6.9.4. Since Green Valley High operates on a quarter system, Article 6.9.4 shall be modified so that the following six minimum days during the 2024-2025 school year shall be provided for end-of-quarter assessment. The purpose of these days is to support teachers’ use of performance-based assessment. Unit members shall arrive fifteen (15) minutes before the first scheduled class period and may leave fifteen (15) minutes after the last scheduled class period on these days.

Friday, October 4, 2024
Wednesday, December 18, 2024
Thursday, December 19, 2024
Friday, March 14, 2025
Monday, June 2, 2025
Tuesday, June 3, 2025

On regular school days, all teachers will receive a forty-seven (47) minute conference period and a forty-three (43) minute collaboration time. On collaboration minimum days, all teachers will receive a thirty-five (35) minute conference period, a forty-three (43) minute collaboration time, and a seventy-two (72) minute additional collaboration time.

Green Valley High will have a minimum day every Friday school is in session. On collaboration minimum days, the thirty-four (34) collaboration days will be scheduled as follows:

100% Teacher-Directed Fridays

| | |
|--------|--------|
| Aug 9 | Dec 13 |
| Aug 23 | Jan 17 |
| Sep 6 | Jan 31 |
| Sep 20 | Feb 14 |
| Oct 11 | Feb 28 |
| Oct 25 | Mar 21 |
| Nov 8 | Apr 18 |
| Nov 22 | May 2 |
| | May 16 |

100% Principal-Directed Fridays

| | |
|--------|--------|
| Aug 16 | Jan 10 |
| Aug 30 | Jan 24 |
| Sep 13 | Feb 7 |
| Sep 27 | Feb 21 |
| Oct 18 | Mar 14 |
| Nov 1 | Apr 11 |
| Nov 15 | Apr 25 |
| Dec 6 | May 9 |
| | May 30 |

- Friday, October 4, 2024, will be designated as a minimum day for assessment.
- Friday, March 7, 2025, will be designated a minimum day for assessment.

Friday Minimum Day Collaboration time will begin fifteen (15) minutes after students are dismissed and will conclude after seventy-two (72) minutes have passed.

- Fifty percent (50%) of the time will be used for teacher-directed research, practitioner inquiry, data analysis (including common formative assessment data), instructional planning, and/or professional development under the direction of teachers. Further, this teacher-directed collaboration will be pre-planned, follow established norms, and be reported on by grade-level teams, other vertically configured teams, or the entire faculty during principal-directed collaboration days. This time is in addition to the preparation time in Article 6.1.2.
- Fifty percent (50%) of the time will be pre-planned and used for research, practitioner inquiry, data analysis, instructional planning, staff/faculty meetings, and/or professional development, under the direction of the principal (or designee). The site's staff/faculty meeting will not be held before or after school, but other professional responsibilities that take place outside the workday (as noted in Article 6.1) remain in place.

The District and the Association agree that there will be no adjustments to teacher compensation based on the instructional minutes outlined in this MOU.

For the District


Cali Binks, YCJUSD Superintendent

5.2.24
Date

For YCEA


Tom Herron, YCEA President

5/2/24
Date