

YUCAIPA-CALIMESA JOINT UNIFIED SCHOOL DISTRICT (The District)  
&  
YUCAIPA-CALIMESA EDUCATORS ASSOCIATION (YCEA)

**Yucaipa High School Collaboration MOU**  
April 25, 2024

This Memorandum of Understanding (“MOU”) is entered into by and between the Yucaipa-Calimesa Joint Unified School District (“District”) and the Yucaipa-Calimesa Educators Association/CTA/NEA (“Association”). Both parties agree that the following will be in effect for the 2024-2025 school year and is non-precedent setting.

**Article 6: Hours**

6.1 Unit members who work less than an eight (8) hours day as set per contract shall be on campus and responsible for instruction and other assigned duties for fifteen (15) minutes prior to the beginning of the first regular instructional period of the day, fifteen (15) minutes after the last instructional period of the day on regular school days, and sixty (60) minutes before student instruction begins on collaboration late start Mondays. Unit members shall be on campus and responsible for instructional and other assigned duties during these periods. The fifteen (15) minutes before school for Yucaipa High teachers shall be set aside for conferences and preparation, with teachers reporting to the classroom in sufficient time for students to be able to enter the classroom and be ready for classroom instruction to begin at the tardy bell. All other provisions of Article 6.1 will remain in effect.

6.1.2 The length of the instructional day for unit members shall be tentatively modified with all other provisions of Article 6.1.2 remaining in effect as follows:

All Grades	377 minutes (full day)
	317 minutes (late start day)
	251 minutes (minimum day)
	230 minutes (final assessment day)

Yucaipa High will have a maximum of twenty-eight (28) collaboration late start days, taking place on most Mondays. There will not be early release days during the last week before winter and summer break. On collaboration late start Mondays, fifty-three (53) minutes of collaboration time will be set aside from 8:30 a.m. to 9:23 a.m. Instruction will begin for students at 9:30 a.m., and student dismissal shall be at 3:30 p.m.

Collaboration late start Mondays will be scheduled as follows:

Faculty Meetings	Admin-Led Collaboration	Teacher-Led Collaboration
1. August 19, 2024	1. September 23, 2024	1. August 12, 2024
2. September 9, 2024	2. January 27, 2025	2. August 26, 2024
3. October 14, 2024	3. March 17, 2025	3. September 16, 2024
4. November 4, 2024	4. April 21, 2025	4. September 30, 2024
5. December 2, 2024		5. October 21, 2024
6. January 13, 2024		6. October 28, 2024

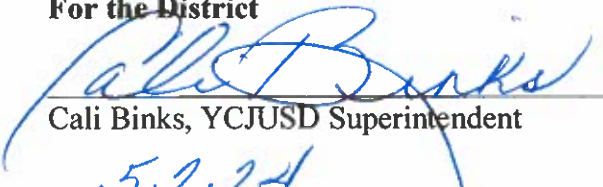
Faculty Meetings	Admin-Led Collaboration	Teacher-Led Collaboration
7. February 3, 2025 8. March 3, 2025 9. April 7, 2025 10. May 5, 2025		7. November 18, 2024 8. December 9, 2024 9. February 24, 2025 10. March 10, 2025 11. April 14, 2025 12. April 28, 2025 13. May 12, 2025 14. May 19, 2025

- Fifty percent (50%) of the time will be used for teacher-directed research, practitioner inquiry, data analysis, instructional planning, and/or professional development under the direction of teachers. Further, this teacher-directed collaboration will be pre-planned, follow established norms, and be reported on by grade-level department level teams, other vertically configured teams, or the entire faculty. Collaboration meetings can also include monthly and/or quarterly department meetings with approval of the department. This time is in addition to the preparation time in Article 6.1.2.
- Fifty percent (50%) of the time will be pre-planned and used for research, practitioner inquiry, data analysis, instructional planning, staff/faculty meetings, professional development, and/or department meetings under the direction of the principal (or designee). The site's staff/faculty meeting will not be held before or after school, but other professional responsibilities that take place outside the workday (as noted in Article 6.1) remain in place.

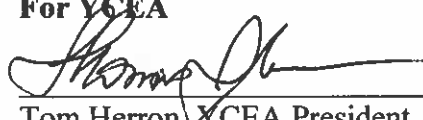
In the event of a District-initiated calendar reduction, collaboration days will be adjusted accordingly in order to comply with the minimal state instructional minute requirements.

The District and the Association agree there will be no adjustments to teacher compensation based on the instructional minutes outlined in this MOU.

**For the District**

  
 Cali Binks, YCJUSD Superintendent  
 5.2.24  
 Date

**For YCEA**

  
 Tom Herron, YCEA President  
 5/2/24  
 Date