

YUCAIPA-CALIMESA JOINT UNIFIED SCHOOL DISTRICT (The District)  
&  
YUCAIPA-CALIMESA EDUCATORS ASSOCIATION (YCEA)

**PEP+ Hours & Class Size MOU**  
May 31, 2024

This Memorandum of Understanding (“MOU”) is entered into by and between the Yucaipa-Calimesa Joint Unified School District (“District”) and the Yucaipa-Calimesa Educators Association/CTA/NEA (“Association”). Both parties agree that the following will be in effect for the 2023-2024 school year and is non-precedent setting.

6.1.2 Certificated employees working at PEP+ will receive the following preparation minutes per week:

PEP+ Prep Time

TK-3	180 minutes per week if a teacher is teaching one or two grade levels and 190 minutes per week if a teacher is teaching three grade levels.
4-8	383 minutes per week

8.1.2.2 The following are exceptions to the class size maximums in Article 8.1.2.1:

PEP+	TK-3	24 students : 1 teacher	<i>eligible for K-5 Combo Stipend</i>
	4-8	38 students : 1 teacher	<i>eligible for K-5 Combo Stipend</i>

The preparation time and class size maximums outlined above support live lessons, time for intervention, attendance reports, teacher and student meetings, tutoring, and additional daily responsibilities to ensure student success.

PEP+ teachers will have a collaboration session every Friday school is in session. There will be thirty-six (36) collaboration sessions scheduled as follows:

<u>100% Teacher-Directed-Friday</u>		<u>100% Principal-Directed Friday</u>	
Aug 9	Jan 10	Aug 16	Jan 17
Aug 23	Jan 24	Aug 30	Jan 31
Sep 6	Feb 7	Sep 13	Feb 14
Sep 20	Feb 21	Sep 27	Feb 28
Oct 4	Mar 7	Oct 11	Mar 14
Oct 18	Mar 21	Oct 25	Apr 11
Nov 1	Apr 18	Nov 8	Apr 25
Nov 15	May 2	Nov 22	May 9
Dec 6	May 16	Dec 13	May 30

Collaboration sessions will begin at 1:15 p.m. and end at 3:15 p.m. concluding after one hundred and twenty (120) minutes have passed.

- Fifty percent (50%) of the time will be used for teacher-directed research, practitioner inquiry, data analysis (including common formative assessment data), instructional planning, and/or professional development under the direction of teachers. Further, this teacher-directed

collaboration will be pre-planned, follow established norms, and be reported on by grade-level teams, other vertically configured teams, or the entire faculty during principal-directed collaboration days. This time is in addition to the preparation time in Article 6.1.2.

- Fifty percent (50%) of the time will be pre-planned and used for research, practitioner inquiry, data analysis, instructional planning, staff/faculty meetings, and/or professional development, under the direction of the principal (or designee). The site's staff/faculty meeting will not be held before or after school, but other professional responsibilities that take place outside the workday (as noted in Article 6.1) remain in place.

There will be no adjustments to teacher compensation based on the instructional minutes outlined in this MOU.

**For the District**

  
Cali Binks, YCJUSD Superintendent

6/10/24  
Date

**For YCEA**

  
Tom Herron, YCEA President

6/6/2024  
Date