

YUCAIPA-CALIMESA JOINT UNIFIED SCHOOL DISTRICT (The District)
and the
YUCAIPA-CALIMESA EDUCATORS ASSOCIATION (YCEA)

Elementary Collaboration MOU
June 10, 2024

This Memorandum of Understanding ("MOU") is entered into by and between the Yucaipa-Calimesa Joint Unified School District ("District") and the Yucaipa-Calimesa Educators Association/CTA/NEA ("Association"). Both parties agree that the following will be in effect for the 2024-2025 school year and is non-precedent setting.

Article 6: Hours

6.1 Unit members who work less than an eight (8) hours day as set per contract shall be on campus and responsible for instruction and other assigned duties for one-quarter (1/4) hour prior to the beginning of the first regular instructional period of the day and one-quarter (1/4) hour after the last instructional period of the day on regular school days, and one hundred and thirty-five (135) minutes after student dismissal on collaboration minimum days. Unit members shall be on campus and responsible for instructional and other assigned duties during these periods. The one-quarter (1/4) hour before school for elementary teachers on elementary school sites shall be set aside for conferences and preparation, with teachers reporting to the classroom in sufficient time for students to be able to enter the classroom and be ready for classroom instruction to begin at the tardy bell. All other provisions of Article 6.1 will remain in effect.

6.1.2 The length of the instructional day for unit members shall be tentatively modified as follows with all other provisions of Article 6.1.2 remaining in effect:

Transitional Kindergarten (TK)	200 minutes (half-day)
Grades Kindergarten (K) to 3	310 minutes (full day) 200 minutes (minimum day)
Grades 4 and 5	335 minutes (full day) 200 minutes (minimum day)

All elementary schools will have a minimum day every Friday school is in session. On collaboration minimum days, thirty-three (33) collaboration days will be scheduled as follows:

100% Teacher-Directed Fridays

Aug 9	Jan 24
Aug 23	Feb 7
Sep 6	Feb 28
Sep 20	Mar 14
Oct 4	Apr 11
Oct 18	Apr 25
Nov 1	May 9
Dec 6	May 30 (50%)
Jan 10	

100% Principal-Directed Fridays

Aug 16	Jan 31
Aug 30	Feb 14
Sep 13	Mar 7
Sep 27	Mar 21
Oct 11	Apr 18
Oct 25	May 2
Nov 8	May 16
Dec 13	May 30 (50%)
Jan 17	

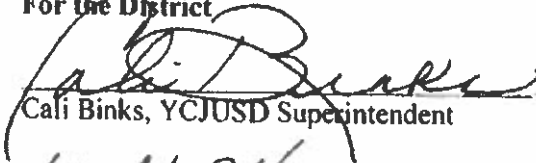
- November 15, 2024, and February 21, 2025, will be used as assessment days for report cards.
- Friday, November 22, 2024 will be designated a minimum day for parent conferences
- Friday, May 30, 2025, will be split equally, with the first sixty (60) minutes under the direction of the principal and the last sixty (60) minutes under the direction of the site's teachers.

Collaboration time will begin fifteen (15) minutes after students are dismissed and will conclude after one hundred and twenty (120) minutes have passed.

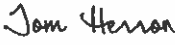
- Fifty percent (50%) of the time will be used for teacher-directed research, practitioner inquiry, data analysis (including common formative assessment data), instructional planning, and/or professional development under the direction of teachers. Further, this teacher-directed collaboration will be pre-planned, follow established norms, and be reported on by grade-level teams, other vertically configured teams, or the entire faculty during principal-directed collaboration days. This time is in addition to the preparation time in Article 6.1.2.
- Fifty percent (50%) of the time will be pre-planned and used for research, practitioner inquiry, data analysis, instructional planning, staff/faculty meetings, and/or professional development, under the direction of the principal (or designee). The site's staff/faculty meeting will not be held before or after school, but other professional responsibilities that take place outside the workday (as noted in Article 6.1) remain in place. Principals will provide the staff with a written agenda for their collaboration time by the end of the school day on the Wednesday prior to their meeting.

The District and the Association agree that all teachers at each elementary school will teach the same number of instructional minutes as compared to other elementary teachers in the District. The District's dependent TK-8 charter school, Competitive Edge Charter Academy (CECA), is exempt from this MOU and will follow its most current MOU instead. There will be no adjustments to teacher compensation based on the instructional minutes outlined in this MOU.

For the District


Cali Binks, YCJUSD Superintendent
6-11-24
Date

For YCEA

DocuSigned by:

Tom Herron, YCEA President
6/11/2024
Date